



REPUBLIC OF THE PHILIPPINES
PROVINCE OF LAGUNA
MUNICIPALITY OF BAY

OFFICE OF THE BIDS AND AWARDS COMMITTEE

Title: PROCUREMENT OF FURNITURES AND FIXTURES TO BE USED IN THE OFFICE OF THE MUNICIPAL HEALTH BAY, LAGUNA
P.R No.:2024-0640

RESOLUTION NO. 2024-096

BAC RESOLUTION RECOMMENDING THE ALTERNATIVE METHOD OF PROCUREMENT OF GOODS BY MEANS OF **SHOPPING**

WHEREAS, the requisitioned request that the procurement of goods be covered under Article XVI, Section 48 of the revised RA 9184; (d) a method of procurement whereby the Procuring Entity simply requests for the submission of price quotations for readily available off-the-shelf Goods or ordinary/regular equipment to be procured directly from suppliers of known qualification;

WHEREAS, although Section 10 of revised IRR 9184 prescribed that "all procurement shall be done through competitive bidding" the same provision provides EXEMPTION;

WHEREAS, the above provision clearly encourage head of the agencies to exercise executive discretion and authority to cope with contingencies, emergencies of the services for the expeditious, effective, economical and efficient delivery of the basic services for the general welfare of the constituency and secure the most advantageous price for the government is obtained. Further Public Bidding is too cumbersome process;

WHEREAS, Section 52.1 (b) Procurement of ordinary or regular office supplies and equipment not available in the Procurement Services involving an amount not exceeding the threshold prescribed in Annex "H" of this IRR; Section 52.3, at least three (3) price quotation from the bona fide suppliers shall be obtained;

WHEREAS, the subject amount involved does not exceed the ₱200,000.00 threshold prescribed in Annex "H" and the procurement does not result splitting of contracts;

WHEREAS, the above supplies, commodities or materials are within the nature of the operation and necessary in the transaction of official business and commonly consume by the requisitioning officer;

WHEREAS, the requisites for shopping mode of procurement were all complied with;

THEREFORE, BAC RECOMMENDS THE ALTERNATIVE METHOD OF PROCUREMENT OF GOODS BY MEANS OF **SHOPPING**

Done this 29TH May, 2024.



ATTY. JOANNA PATRICIA R. PADRID
BAC Member


MOSA D. SORIANO
BAC Member


CHRISTIROSE JIREH R. BETIA, EnP
BAC Chairman


ANTONETTE S. AMATORIO
BAC Member


ELISEA V. BARIQUIT
BAC Vice-Chairman


ANNA THERESA R. CASANTUSAN, MD
Provisional Member

APPROVED


Hon. JOSE O. PADRID
Municipal Mayor



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REQUEST FOR QUOTATION

The Municipality of Bay, through its Bids and Awards Committee (BAC), hereby invites all interested suppliers to quote their *lowest price* on the item listed below subject to the General Conditions stated herein and submit the same duly signed by their authorized representatives not later than *June 3, 2024*:

NAME OF PROJECT : **PROCUREMENT OF FURNITURES AND FIXTURES TO BE USED IN THE OFFICE OF THE MUNICIPAL HEALTH BAY, LAGUNA**

LOCATION : **LGU BAY**

TERMS OF REFERENCE (TOR) :

1. Technical Requirements

The prospective suppliers shall bid for the following item:

Item Description	Quantity/Unit	Cost per Piece	Total Cost
See PR			₱ 97,650.00

2. Deliverables/Requirements from the Suppliers

The prospective suppliers shall bid for **“PROCUREMENT OF FURNITURES AND FIXTURES TO BE USED IN THE OFFICE OF THE MUNICIPAL HEALTH BAY, LAGUNA”**.

3. Schedule of Delivery

Delivery shall be made within **(15) CALENDAR DAY(S)** upon receipt of the Notice to Proceed. Cold Chain Storage during delivery must be maintained.

4. Contract Cost and Payment

4.1. All bid prices shall be considered as fixed prices, and therefore not subject To price escalation.

5. APPROVED BUDGET FOR THE CONTRACT (ABC)

The ABC for this procurement project is **(PHP 97,650.00) NINETY SEVEN THOUSAND SIX HUNDRED FIFTY PESOS ONLY.**

OFFICE OF THE BIDS AND AWARDS COMMITTEE

GENERAL CONDITIONS

1. All quotation must be typewritten/computerized in the company's letterhead.
2. PhilGEPS Registration Number, Mayor's or Business Permit, Income/Business Tax Return and Notarized Omnibus Sworn Statement may be submitted prior to the award of contract.
3. All quotations shall be considered as fixed prices, inclusive of all taxes and charges, and not subject to price escalation during contract implementation.
4. Payment shall be prepared through Advice to Debit Account upon receipt of the supplier's Statement of Account, subject to deduction of applicable taxes.

For further inquiries, please coordinate with Ms. Brigette Joy P. Ilagan at telephone number 049-539-2992. The Quotation may be submitted through e-mail at bac@bay.gov.ph.

The LGU Bay reserves the right to reject any or all Quotation/Bids, to waive any minor defects therein, to annul the bidding process, to reject all Quotation/Bids at any time prior to contract award, without thereby incurring any liability to the affected Bidder(s), and to accept only the offer that is most advantageous to the Government.

The LGU Bay assumes no responsibility whatsoever to compensate or indemnify Bidders for any expenses incurred in the preparation of their Quotation/Bid.



CHRISTIROSE JIREH R. BETIA, EnP
BAC Chairman